

**AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT**

1. CONTRACT ID CODE

PAGE OF PAGES

1

11

2. AMENDMENT/MODIFICATION NO.  
00103. EFFECTIVE DATE  
See Block 16C4. REQUISITION/PURCHASE REQ. NO.  
P-4-P2-63-FM-A00 000

5. PROJECT NO. (If applicable)

6. ISSUED BY

CODE

IRS0010

7. ADMINISTERED BY (If other than Item 6)

CODE

INTERNAL REVENUE SERVICE  
Southeast Procurement Branch (A:P:F:SE)  
2888 Woodcock Blvd Suite 300  
Atlanta, GA 30341

Charisse Jackson 404-338-9220

See Item 6

8. NAME AND ADDRESS OF CONTRACTOR (No. Street, county, State and ZIP: Code)

(x)

TO ALL OFFERORS

Vendor ID: 00055905

, DC .

9A. AMENDMENT OF SOLICITATION NO.

TIRSE-03-R-00002

X

9B. DATED (SEE ITEM 11)

11/04/2004

10A. MODIFICATION OF CONTRACT/ORDER NO.

10B. DATED (SEE ITEM 13)

CODE

FACILITY CODE

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☒ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning \_\_\_1\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATA SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and data specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(x)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER Specify type of modification and authority)

**E. IMPORTANT:** Contractor ☐ is not, ☐ is required to sign this document and return \_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Amendment 0010 is issued to a) revise paragraph H.8 of the solicitation, and provide the updated Department of Labor Wage Determination, Number 1994-2495, Revision 27, dated 08/11/2004 (Section J, Exhibit 4).

See revised paragraph H.8 in the document, Solicitation (A thru I) Amend 0010, provided at [www.irs.gov](http://www.irs.gov).The Wage Determination is provided in the document, Solicitation (Section J, Exhibit 4) Amend 0010 at [www.irs.gov](http://www.irs.gov), and as an attachment to this amendment.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

Charisse Jackson, Contracting Officer

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

16B. UNITED STATES OF AMERICA

16C. DATE SIGNED

(Signature of person authorized to sign)

BY (Signature of Contracting Officer)

94-2495 TN, MEMPHIS

WAGE DETERMINATION NO: 94-2495 REV (27) AREA: TN, MEMPHIS

HEALTH AND WELFARE LEVEL - INSURANCE ONLY \*\*OTHER WELFARE LEVEL WD:94-2496

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REGISTER OF WAGE DETERMINATIONS UNDER  
 THE SERVICE CONTRACT ACT  
 By direction of the Secretary of Labor

U.S. DEPARTMENT OF LABOR  
 EMPLOYMENT STANDARDS ADMINISTRATION  
 WAGE AND HOUR DIVISION  
 WASHINGTON D.C. 20210

William W. Gross Division of  
 Director Wage Determinations

Wage Determination No.: 1994-2495  
 Revision No.: 27  
 Date Of Revision: 08/11/2004

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States: Arkansas, Kentucky, Mississippi, Tennessee

Area: Arkansas Counties of Craighead, Crittenden, Cross, Lee, Mississippi,  
 Poinsett,  
 St Francis  
 Kentucky Counties of Ballard, Calloway, Carlisle, Fulton, Graves, Hickman,  
 Marshall,  
 McCracken  
 Mississippi Counties of Benton, De Soto, Marshall, Tippah  
 Tennessee Counties of Benton, Carroll, Chester, Crockett, Decatur, Dyer,  
 Fayette,  
 Gibson, Hardeman, Hardin, Haywood, Henderson, Henry, Lake, Lauderdale, Madison,  
 McNairy, Obion, Shelby, Tipton, Weakley

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\*\*Fringe Benefits Required Follow the Occupational Listing\*\*

OCCUPATION CODE - TITLE	MINIMUM WAGE RATE
01000 - Administrative Support and Clerical Occupations	
01011 - Accounting Clerk I	9.84
01012 - Accounting Clerk II	11.10
01013 - Accounting Clerk III	13.41
01014 - Accounting Clerk IV	14.87
01030 - Court Reporter	15.24
01050 - Dispatcher, Motor Vehicle	13.75
01060 - Document Preparation Clerk	11.52
01070 - Messenger (Courier)	9.64
01090 - Duplicating Machine Operator	10.63
01110 - Film/Tape Librarian	11.01
01115 - General Clerk I	8.37
01116 - General Clerk II	9.36
01117 - General Clerk III	11.81
01118 - General Clerk IV	13.96
01120 - Housing Referral Assistant	17.63
01131 - Key Entry Operator I	10.61
01132 - Key Entry Operator II	11.05
01191 - Order Clerk I	10.61
01192 - Order Clerk II	12.26

01261 - Personnel Assistant (Employment) I	11.61
01262 - Personnel Assistant (Employment) II	13.72
01263 - Personnel Assistant (Employment) III	15.42
01264 - Personnel Assistant (Employment) IV	16.36
01270 - Production Control Clerk	13.26
01290 - Rental Clerk	13.28
01300 - Scheduler, Maintenance	13.53
01311 - Secretary I	13.53
01312 - Secretary II	15.27
01313 - Secretary III	17.91
01314 - Secretary IV	19.91
01315 - Secretary V	22.04
01320 - Service Order Dispatcher	13.56
01341 - Stenographer I	12.38
01342 - Stenographer II	14.56
01400 - Supply Technician	14.06
01420 - Survey Worker (Interviewer)	14.84
01460 - Switchboard Operator-Receptionist	10.52
01510 - Test Examiner	15.27
01520 - Test Proctor	15.27
01531 - Travel Clerk I	10.47
01532 - Travel Clerk II	11.13
01533 - Travel Clerk III	12.01
01611 - Word Processor I	12.01
01612 - Word Processor II	13.78
01613 - Word Processor III	15.28
03000 - Automatic Data Processing Occupations	
03010 - Computer Data Librarian	11.35
03041 - Computer Operator I	12.40
03042 - Computer Operator II	14.80
03043 - Computer Operator III	17.16
03044 - Computer Operator IV	19.08
03045 - Computer Operator V	21.12
03071 - Computer Programmer I (1)	16.29
03072 - Computer Programmer II (1)	21.53
03073 - Computer Programmer III (1)	25.94
03074 - Computer Programmer IV (1)	27.62
03101 - Computer Systems Analyst I (1)	23.50
03102 - Computer Systems Analyst II (1)	27.62
03103 - Computer Systems Analyst III (1)	27.62
03160 - Peripheral Equipment Operator	12.40
05000 - Automotive Service Occupations	
05005 - Automotive Body Repairer, Fiberglass	18.19
05010 - Automotive Glass Installer	14.13
05040 - Automotive Worker	14.16
05070 - Electrician, Automotive	15.82
05100 - Mobile Equipment Servicer	12.40
05130 - Motor Equipment Metal Mechanic	15.82
05160 - Motor Equipment Metal Worker	14.16
05190 - Motor Vehicle Mechanic	15.82
05220 - Motor Vehicle Mechanic Helper	11.49
05250 - Motor Vehicle Upholstery Worker	14.16
05280 - Motor Vehicle Wrecker	14.16
05310 - Painter, Automotive	15.00
05340 - Radiator Repair Specialist	14.16
05370 - Tire Repairer	11.65
05400 - Transmission Repair Specialist	15.62

07000 - Food Preparation and Service Occupations	
(not set) - Food Service Worker	7.71
07010 - Baker	10.16
07041 - Cook I	8.65
07042 - Cook II	10.16
07070 - Dishwasher	7.21
07130 - Meat Cutter	12.98
07250 - Waiter/Waitress	7.44
09000 - Furniture Maintenance and Repair Occupations	
09010 - Electrostatic Spray Painter	15.48
09040 - Furniture Handler	10.26
09070 - Furniture Refinisher	15.48
09100 - Furniture Refinisher Helper	11.91
09110 - Furniture Repairer, Minor	13.71
09130 - Upholsterer	15.48
11030 - General Services and Support Occupations	
11030 - Cleaner, Vehicles	9.56
11060 - Elevator Operator	8.30
11090 - Gardener	12.62
11121 - House Keeping Aid I	7.36
11122 - House Keeping Aid II	8.30
11150 - Janitor	9.30
11210 - Laborer, Grounds Maintenance	10.13
11240 - Maid or Houseman	7.56
11270 - Pest Controller	11.30
11300 - Refuse Collector	10.36
11330 - Tractor Operator	12.66
11360 - Window Cleaner	9.63
12000 - Health Occupations	
12020 - Dental Assistant	13.84
12040 - Emergency Medical Technician (EMT)/Paramedic/Ambulance Driver	14.10
12071 - Licensed Practical Nurse I	11.74
12072 - Licensed Practical Nurse II	13.16
12073 - Licensed Practical Nurse III	14.72
12100 - Medical Assistant	11.53
12130 - Medical Laboratory Technician	13.73
12160 - Medical Record Clerk	11.24
12190 - Medical Record Technician	13.54
12221 - Nursing Assistant I	8.38
12222 - Nursing Assistant II	9.43
12223 - Nursing Assistant III	10.34
12224 - Nursing Assistant IV	11.60
12250 - Pharmacy Technician	12.48
12280 - Phlebotomist	11.95
12311 - Registered Nurse I	18.96
12312 - Registered Nurse II	22.34
12313 - Registered Nurse II, Specialist	22.34
12314 - Registered Nurse III	27.02
12315 - Registered Nurse III, Anesthetist	27.02
12316 - Registered Nurse IV	32.38
13000 - Information and Arts Occupations	
13002 - Audiovisual Librarian	17.59
13011 - Exhibits Specialist I	16.04
13012 - Exhibits Specialist II	18.80
13013 - Exhibits Specialist III	22.99
13041 - Illustrator I	16.04
13042 - Illustrator II	18.80

13043 - Illustrator III	22.99
13047 - Librarian	19.48
13050 - Library Technician	10.80
13071 - Photographer I	13.61
13072 - Photographer II	16.55
13073 - Photographer III	19.17
13074 - Photographer IV	21.25
13075 - Photographer V	24.04
15000 - Laundry, Dry Cleaning, Pressing and Related Occupations	
15010 - Assembler	7.43
15030 - Counter Attendant	7.43
15040 - Dry Cleaner	9.74
15070 - Finisher, Flatwork, Machine	7.43
15090 - Presser, Hand	7.43
15100 - Presser, Machine, Drycleaning	7.43
15130 - Presser, Machine, Shirts	7.43
15160 - Presser, Machine, Wearing Apparel, Laundry	7.43
15190 - Sewing Machine Operator	10.41
15220 - Tailor	11.70
15250 - Washer, Machine	8.21
19000 - Machine Tool Operation and Repair Occupations	
19010 - Machine-Tool Operator (Toolroom)	15.48
19040 - Tool and Die Maker	18.95
21000 - Material Handling and Packing Occupations	
21010 - Fuel Distribution System Operator	12.89
21020 - Material Coordinator	16.03
21030 - Material Expediter	16.03
21040 - Material Handling Laborer	10.30
21050 - Order Filler	10.36
21071 - Forklift Operator	13.10
21080 - Production Line Worker (Food Processing)	12.96
21100 - Shipping/Receiving Clerk	11.25
21130 - Shipping Packer	11.25
21140 - Store Worker I	8.62
21150 - Stock Clerk (Shelf Stocker; Store Worker II)	12.08
21210 - Tools and Parts Attendant	13.35
21400 - Warehouse Specialist	13.35
23000 - Mechanics and Maintenance and Repair Occupations	
23010 - Aircraft Mechanic	19.81
23040 - Aircraft Mechanic Helper	12.90
23050 - Aircraft Quality Control Inspector	18.61
23060 - Aircraft Servicer	14.85
23070 - Aircraft Worker	15.82
23100 - Appliance Mechanic	16.39
23120 - Bicycle Repairer	11.39
23125 - Cable Splicer	18.79
23130 - Carpenter, Maintenance	16.39
23140 - Carpet Layer	14.60
23160 - Electrician, Maintenance	18.27
23181 - Electronics Technician, Maintenance I	17.16
23182 - Electronics Technician, Maintenance II	22.01
23183 - Electronics Technician, Maintenance III	23.80
23260 - Fabric Worker	13.95
23290 - Fire Alarm System Mechanic	17.46
23310 - Fire Extinguisher Repairer	13.16
23340 - Fuel Distribution System Mechanic	16.36
23370 - General Maintenance Worker	14.86

23400 - Heating, Refrigeration and Air Conditioning Mechanic	18.24
23430 - Heavy Equipment Mechanic	16.82
23440 - Heavy Equipment Operator	16.36
23460 - Instrument Mechanic	17.46
23470 - Laborer	10.30
23500 - Locksmith	15.48
23530 - Machinery Maintenance Mechanic	20.41
23550 - Machinist, Maintenance	18.35
23580 - Maintenance Trades Helper	12.25
23640 - Millwright	18.53
23700 - Office Appliance Repairer	16.39
23740 - Painter, Aircraft	17.03
23760 - Painter, Maintenance	15.48
23790 - Pipefitter, Maintenance	18.38
23800 - Plumber, Maintenance	17.61
23820 - Pneudraulic Systems Mechanic	17.46
23850 - Rigger	17.46
23870 - Scale Mechanic	15.33
23890 - Sheet-Metal Worker, Maintenance	17.08
23910 - Small Engine Mechanic	14.60
23930 - Telecommunication Mechanic I	17.24
23931 - Telecommunication Mechanic II	18.17
23950 - Telephone Lineman	17.24
23960 - Welder, Combination, Maintenance	16.36
23965 - Well Driller	17.46
23970 - Woodcraft Worker	17.46
23980 - Woodworker	13.76
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	9.64
24580 - Child Care Center Clerk	12.12
24600 - Chore Aid	7.60
24630 - Homemaker	15.70
25000 - Plant and System Operation Occupations	
25010 - Boiler Tender	18.38
25040 - Sewage Plant Operator	15.81
25070 - Stationary Engineer	18.38
25190 - Ventilation Equipment Tender	12.03
25210 - Water Treatment Plant Operator	15.70
27000 - Protective Service Occupations	
(not set) - Police Officer	19.41
27004 - Alarm Monitor	8.88
27006 - Corrections Officer	15.04
27010 - Court Security Officer	17.33
27040 - Detention Officer	15.31
27070 - Firefighter	15.25
27101 - Guard I	8.68
27102 - Guard II	10.21
28000 - Stevedoring/Longshoremen Occupations	
28010 - Blocker and Bracer	15.25
28020 - Hatch Tender	15.25
28030 - Line Handler	15.25
28040 - Stevedore I	14.46
28050 - Stevedore II	16.33
29000 - Technical Occupations	
21150 - Graphic Artist	18.91
29010 - Air Traffic Control Specialist, Center (2)	30.50
29011 - Air Traffic Control Specialist, Station (2)	21.03

29012 - Air Traffic Control Specialist, Terminal (2)	23.16
29023 - Archeological Technician I	14.35
29024 - Archeological Technician II	16.05
29025 - Archeological Technician III	19.88
29030 - Cartographic Technician	20.56
29035 - Computer Based Training (CBT) Specialist/ Instructor	23.50
29040 - Civil Engineering Technician	18.20
29061 - Drafter I	12.63
29062 - Drafter II	14.11
29063 - Drafter III	16.97
29064 - Drafter IV	19.89
29081 - Engineering Technician I	16.18
29082 - Engineering Technician II	16.24
29083 - Engineering Technician III	19.76
29084 - Engineering Technician IV	22.89
29085 - Engineering Technician V	25.36
29086 - Engineering Technician VI	28.69
29090 - Environmental Technician	18.20
29100 - Flight Simulator/Instructor (Pilot)	27.62
29160 - Instructor	22.02
29210 - Laboratory Technician	16.88
29240 - Mathematical Technician	19.89
29361 - Paralegal/Legal Assistant I	17.10
29362 - Paralegal/Legal Assistant II	20.28
29363 - Paralegal/Legal Assistant III	24.73
29364 - Paralegal/Legal Assistant IV	30.01
29390 - Photooptics Technician	19.89
29480 - Technical Writer	22.65
29491 - Unexploded Ordnance (UXO) Technician I	19.38
29492 - Unexploded Ordnance (UXO) Technician II	23.45
29493 - Unexploded Ordnance (UXO) Technician III	28.11
29494 - Unexploded (UXO) Safety Escort	19.38
29495 - Unexploded (UXO) Sweep Personnel	19.38
29620 - Weather Observer, Senior (3)	17.84
29621 - Weather Observer, Combined Upper Air and Surface Programs (3)	14.01
29622 - Weather Observer, Upper Air (3)	14.01
31000 - Transportation/ Mobile Equipment Operation Occupations	
31030 - Bus Driver	15.21
31260 - Parking and Lot Attendant	7.83
31290 - Shuttle Bus Driver	13.20
31300 - Taxi Driver	8.49
31361 - Truckdriver, Light Truck	13.20
31362 - Truckdriver, Medium Truck	13.68
31363 - Truckdriver, Heavy Truck	14.89
31364 - Truckdriver, Tractor-Trailer	14.89
99000 - Miscellaneous Occupations	
99020 - Animal Caretaker	9.68
99030 - Cashier	8.20
99041 - Carnival Equipment Operator	10.24
99042 - Carnival Equipment Repairer	11.04
99043 - Carnival Worker	7.87
99050 - Desk Clerk	8.74
99095 - Embalmer	17.93
99300 - Lifeguard	10.19
99310 - Mortician	18.23
99350 - Park Attendant (Aide)	12.79
99400 - Photofinishing Worker (Photo Lab Tech., Darkroom Tech)	11.67

99500 - Recreation Specialist	9.29
99510 - Recycling Worker	11.72
99610 - Sales Clerk	11.39
99620 - School Crossing Guard (Crosswalk Attendant)	8.94
99630 - Sport Official	10.19
99658 - Survey Party Chief (Chief of Party)	16.18
99659 - Surveying Technician (Instr. Person/Surveyor Asst./Instr.)	14.52
99660 - Surveying Aide	10.60
99690 - Swimming Pool Operator	9.50
99720 - Vending Machine Attendant	9.85
99730 - Vending Machine Repairer	12.25
99740 - Vending Machine Repairer Helper	9.85

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ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$2.59 an hour or \$103.60 a week or \$448.93 a month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 8 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as numbered):

1) Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)

2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.

3) WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).



HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**\*\* NOTES APPLYING TO THIS WAGE DETERMINATION \*\***

Under the policy and guidance contained in All Agency Memorandum No. 159, the Wage and Hour Division does not recognize, for section 4(c) purposes, prospective wage rates and fringe benefit provisions that are effective only upon such contingencies as "approval of Wage and Hour, issuance of a wage determination, incorporation of the wage determination in the contract,

adjusting the contract price, etc." (The relevant CBA section) in the collective bargaining agreement between (the parties) contains contingency language that Wage and Hour does not recognize as reflecting "arm's length negotiation" under section 4(c) of the Act and 29 C.F.R. 5.11(a) of the regulations. This wage determination therefore reflects the actual CBA wage rates and fringe benefits paid under the predecessor contract.

#### Source of Occupational Title and Descriptions:

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as amended by the Third Supplement, dated March 1997, unless otherwise indicated. This publication may be obtained from the Superintendent of Documents, at 202-783-3238, or by writing to the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contracting officer.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

#### Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation) and computes a proposed rate).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title), a Federal grade equivalency (FGE) for each proposed classification), job description), and rationale for proposed wage rate), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.